

Ryan White Planning Body
Serving Anson, Cabarrus, Gaston, Mecklenburg, Union, and York Counties

Meeting Minutes

Wednesday, September 19, 2018; 1:00pm-2:00pm
Hal Marshall Building, Auditorium / 700 N. Tryon St., Charlotte

Meeting goal

Identify data/knowledge gaps in current Needs Assessment and plan for additional smaller, narrowed Needs Assessments” – Needs Assessment Workgroup Workplan

Attendance

Shannon Frady (Chair), Rick Shelton, Sue Goodman, Lamar Gill, Christina Adeleke, Dana Reid, Damion Bethea, Faye Marshall, Timothy Nixon, Kayla Earley

Meeting minutes

Welcome & Introductions

The group introduced themselves.

Review of Current Needs Assessment

Shannon Frady provided copies of the 2018 Needs Assessment Summary to the group for reference. Frady asked the group to list strengths and weakness of the Needs Assessment. Answers include:

Strengths

1. Asked about each service
2. Incentives
3. Planning Body and community members had opportunity to make suggestions
4. Great effort to include homeless responses
5. Brought Planning Body together to review

Weaknesses

1. Not enough responses, less than 1%
2. Not enough diversity in demographics
3. Some questions were irrelevant
4. Not enough people out of care to identify barriers
5. Too long
6. Incentive process too complicated
7. Services not defined, so respondents may not have understood the questions
8. Lacked mechanisms for confidentiality
9. No inclusion of MAI data
10. Lack of responsiveness to Planning Body

Frady also asked the group to share questions they have / what topics need additional focus for future Needs Assessments. Answers include:

1. What barriers prevent people from accessing health insurance?
2. How effective were services offered?
3. Transportation
4. HIV+ over 50
5. Transgender, especially female
6. MAI populations
7. Outlying counties (not Mecklenburg)
8. Provider needs, especially related to training

Ideas for Directives

Members shared concerns about the lack of knowledge about resources demonstrated in the Needs Assessment responses. The group began drafting Directives related to this concern:

1. There must be a Part A-funded provider (and/or Navigator/case manager) in each county.
2. All funded case managers will have access to quarterly networking meetings, during which time they will have an opportunity to update the resource manual.
3. A resource manual will be maintained and formatted in a way that is easy to update.
4. Case management training must include a review of funded and other services and how to access each.
5. All funded providers should receive training on the following topics:
 - a. Public transportation: Get on the bus!
 - b. Trauma-informed care
 - c. Resources (funded and other) and how to access each

Next meetings

Shannon Frady reported that the next Needs Assessment Workgroup meeting will be held on Wednesday, November 14, 2018, 1:00pm at Hal Marshall Building.

Frady will provide a report of Needs Assessment Workgroup meetings at the next full Planning Body meeting, which is scheduled for October 17, 2018 from 11:30am-12:30pm in Hal Marshall Building's Auditorium. A Consumer Advisory Board (consumers only) will directly follow this meeting on October 17.